June 1, 2009 5:30 p.m. Courthouse

#### MINUTES:

#### MEMBERS PRESENT: OTHERS PRESENT:

Commissioner Jack Black Ernest Burgess Richard Garvin
Commissioner Adam Coggin Sonya Stephenson Betty Dixon
Commissioner Gary Farley Jared Barrett Bill Patterson
Commissioner Jeff Jordan Becky Shelton
Commissioner Jeff Phillips
Commissioner Steve Sandlin
Commissioner John Rodgers, C

Chairman Rodgers presided and called the meeting to order at 5:30 p.m. with all members being present at that time.

#### MINUTES:

"Commissioner Coggin moved, seconded by Commissioner Phillips, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

## FILL TWO VACANCIES ON LINEBAUGH LIBRARY BOARD:

Chairman Rodgers advised applications had been received from Richard P. Garvin, Jr., Sherry L. Carpenter and Jared Barrett for appointment to the two Linebaugh Library Board vacancies. Chairman Rodgers advised there are two Smyrna representatives on the Board and one of the vacancies is for a Smyrna representative. Mr. Garvin resides in Smyrna. The Committee was advised the Linebaugh Library Board of Directors voted to endorse Sherry Carpenter and Richard Garvin, Jr. for appointment to the Board. Following discussion,

"Commissioner Farley moved, seconded by Commissioner Sandlin, to approve the Library Board recommendations of Sherry L. Carpenter and Richard P. Garvin, Jr. for appointment to the Linebaugh Library Board of Directors. This motion passed unanimously by acclamation."

### ANNOUNCE TWO VACANCIES ON COMMUNITY CARE BOARD OF DIRECTORS:

Chairman Rodgers advised the positions of Greg Lyles and Gene Patterson on the Community Care Board of Directors were expiring and accordingly being announced.

# HUMAN RESOURCES — EMPLOYEE HANDBOOK:

HR Director Sonya Stephenson presented the comprehensive copy of the Employee Handbook which incorporates all changes and recommendations made to date. Ms. Stephenson advised if the handbook is approved by the Committee then she will provide copies to all other Commissioners as well as department heads. This gives in excess of three weeks for review and consideration before presentation at the June 26 Commission meeting. Following discussion,

"Commissioner Farley moved, seconded by Commissioner Coggin, to approve the Employee Handbook as presented and forward the same to the Commission. This motion passed unanimously by acclamation."

RESOLUTION TO RATIFY CHAPTER 7, HOUSE BILL 2378, SENATE BILL 2345
RELATIVE TO WHEEL OR MOTOR VEHICLE PRIVILEGE TAX IN RUTHERFORD COUNTY:

Chairman Rodgers next advised the legislation enabling the Wheel Tax Officer to enforce the wheel tax on all roads in the County has been approved by the General Assembly and returned for ratification by the Commission. Following discussion,

"Commissioner Sandlin moved, seconded by Commissioner Black, to approve and ratify Chapter 7, House Bill 2378, Senate Bill 2345 relative to wheel or motor vehicle privilege tax in Rutherford County. This motion passed unanimously by acclamation."

Chairman Farley next inquired if the issue of using the car registration for enrollment of students was brought up at the recent joint meeting between Health & Education, Budget and School Board and was advised it was not. Commissioner Farley advised he believed with the increased budget request it was a minor request of the Commission for help with student registration. Commissioner Farley advised he had been told some schools will accept a store receipt or affidavit from an apartment complex. Commissioner J. Jordan offered to go to the School Board work session tomorrow night to address the use of vehicle registration for student enrollment. Following discussion,

"Commissioner Phillips moved, seconded by Commissioner Farley, to support Commissioner J. Jordan addressing the School Board at his first available opportunity regarding use of wheel tax registration when enrolling students for school. This motion passed unanimously by acclamation."

### RESCHEDULE NEXT MEETING:

The next Steering Committee meeting will be June 18, 2009 at 5:30~p.m.

There appearing to be no further business to come before the Committee, Chairman Rodgers declared the meeting adjourned at 5:53 p.m.

JOHN RODGERS, Chairman